

# Minutes

*of a Meeting of the Council of the City of Kenora  
held Monday, January 27, 2003 – City Chambers  
at 5:00 p.m.*

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**WITH Acting Mayor D. McDougald in the Chair, Councillor R. Lunny, Councillor R. McMillan, Councillor T. Szajewski, Councillor C. Wasacase, Bill Preisentanz, CAO, Joanne L. McMillin, City Clerk.**

**Absent: Mayor David Canfield, Councillor I. Parkes**

**Acting Mayor McDougald called the meeting to order and Councillor Szajewski read the Prayer.**

## **CONFIRMATION OF MINUTES**

**1.Moved by C. Wasacase, Seconded by R. McMillan & Carried:-**

THAT the Minutes of the last Regular Meeting of Council of the City of Kenora held **January 13, 2003**, be confirmed as written and circulated.

**Acting Mayor McDougald then asked if any Member of Council had any Declarations of Interest with respect to any items on the Agenda. The following Declarations were made:- A/Mayor McDougald – Resolution No. 3.**

## **DEPUTATIONS:**

### **Patti Letourneau – Crossing Guards (Evergreen)**

Ms Letourneau advised she is attending tonight's meeting representing the parents from Evergreen School and their concerns regarding the traffic flow around the school area. Ms Letourneau explained that the only recommendation that was implemented by the City on their safety concerns through the Operations Department was the establishment of a "community safety zone" and many other requests had been submitted. The area of greatest concern is in front of the school on Brinkman Road during peak periods for attending and leaving the school. Ms Letourneau expressed concern on the some hundred cars that travel past the school while children are walking to and from school and crossing this busy street. The group of concerned parents are requesting either a designated crosswalk with lights and markings, or a designated crossing guard to assist the children crossing the street.

Ms Letourneau questioned what, if any are the criteria for the City assigning crossing guards? She noted that a Guard is located at a four-way intersection where vehicles must stop and yet nothing has been considered for the Evergreen School area where children have to stand and wait on a busy street to cross with no opportunity to cross safely.

Ms Letourneau explained this is an immediate concern and asked the City to put safety first and to help out with the safety for the children. In closing she urged all City Officials to attend the area and observe the danger that exists and to consider the establishment of a crossing guard.

**Bob McMillin – Sale of Beach Road Fire Lane**

Mr. McMillin spoke to the matter of the City possibly selling the Bay Street/Beach Road fire lane and gave a history of his involvement with using the access lane as a property owner who lived on the north side of the Beach Road without direct water access. He noted that he and two neighbours originally established a dock at this location (formerly known as "2<sup>nd</sup> Beach") through a lease agreement with the former Town of Keewatin, and suggested it remain open for continued public access, for walking pets and as a drop off/pick up area for boaters, neither of which are allowed at Keewatin Beach.

Mr. McMillin requested the City re-consider selling this laneway to those who already have waterfront property and to leave it open for the enjoyment of the public, especially those without direct waterfront access.

**Jon Sigurdson – Facilities Discount for Persons with Disabilities**

Mr. Sigurdson requested Council consider implementing a discount for various activities offered through the City in order for residents in the community with physical and/or mental challenges to be able to participate. He noted that like himself, many people are on a disability pension which makes it difficult to participate in these activities due to the cost.

**Request for Support of Resolution – Township of Alberton****2.Moved by R. McMillan, Seconded by R. Lunny:-**

THAT the Council of the City of Kenora receive correspondence from the Township of Alberton under date of January 8 seeking endorsement of their resolution in support of the Board of the Northwestern Health Unit calling for the dismissal of Dr. Sarsfield as Medical Officer of Health as a result of the second hand smoking issue; and

THAT the Council of the City of Kenora hereby advise the Township of Alberton that the City of Kenora is not prepared to support or endorse their resolution of January 8; and further

THAT this item be ordered filed.

Councillor Wasacase requested the following amendment to the above motion as a motion to defer was defeated:-

**Motion #2 as amended:****Moved by R McMillan, Seconded by R. Lunny & Carried:-**

THAT the Council of the City of Kenora receive correspondence from the Township of Alberton under date of January 8 seeking endorsement of their resolution in support of the Board of the Northwestern Health Unit calling for the dismissal of Dr. Sarsfield as Medical Officer of Health as a result of the second hand smoking issue; and

THAT the Council of the City of Kenora hereby advise the Township of Alberton that the City of Kenora **does not** endorse their resolution of January 8; and further

THAT this item be ordered filed.

**Approval of Accounts****3.Moved by R. McMillan, Seconded by R. Lunny & Carried:-**

THAT the Report dated **January 20 and 23, 2003** of the Finance and Administration Committee, submitting for approval and authorization for payment, invoices, accounts and payroll summaries, including transfers to Boards and Commissions for municipal and utility listings, attached hereto, totalling **\$1,213,414.93** be hereby authorized for approval.

**Conference/Per Diem Policy**

**4.Moved by R. McMillan, Seconded by R. Lunny Carried:-**

THAT Council adopt the Amended Policy No. CC-7-1 being a Conference/Per Diem Policy for City Council; and

THAT Resolution Number 8 dated August 12, 2002 is hereby rescinded; and further

THAT this Policy be incorporated into the City Policy Manual.

**Contribution to Trans Canada Trails Ontario**

**5.Moved by T. Szajewski, Seconded by R. McMillan & Carried:-**

THAT the Council of the Corporation of the City of Kenora authorize a contribution to a maximum of \$400 to TransCanada Trail Ontario for their hosting a community forum in Kenora at the end of February, 2003 for the purpose of promoting and building local awareness of the TransCanada Trail System.

**Website Maintenance Contract – O.D.Design**

**6.Moved by R Lunny, Seconded by R. McMillan & Carried:-**

THAT Council authorize entering into an agreement with OD Designs in the amount of \$14,145 plus applicable taxes for website maintenance for the 2003 calendar year; and further

THAT costs relating to this contract be shared with LOWBIC in accordance with the existing website agreements.

**CRF Allocations**

**7.Moved by R. McMillan, Seconded by C. Wasacase & Carried:-**

THAT the Council of the City of Kenora acknowledges their intent to use the CRF Allocations they will receive for the direct benefit of taxpayers and accepts the 2003 CRF Allocations in accordance with the terms and conditions (Conditions of Community Reinvestment Fund Allocations) set out by the Deputy Ministers of Finance and Municipal Affairs and Housing.

**Payment of Various Invoices**

**8. Moved by T. Szajewski, Seconded by C. Wasacase & Carried:-**

THAT authorization be hereby given to pay the following invoices totalling \$24,577.57:-

**Hydro One - \$2,649.32  
ENL - \$17,167.38 and \$4,760.87**

**New rates for Red Lake Court Monitors**

**9. Moved by R. Lunny, Seconded by R. McMillan & Carried:-**

THAT Council endorse the new rates for the Red Lake court monitors based on their 2003 Ministry of Attorney General rates, retroactive to November 1, 2002; and further

THAT three readings be given to a by-law authorizing a contract for each Court Monitor hired for this purpose.

**Agreement with Quadson – Anicinabe Park**

**10. Moved by T. Szajewski, Seconded by R. McMillan & Carried:-**

THAT the Council of the City of Kenora give three readings to a by-law to authorize an agreement with Quadson Developments for the operation of Anicinabe Park for the years 2003-2008 in accordance with the provisions as contained in this report; and

THAT Quadson Developments pay the 2002 lease fee of \$10,000 prior to January 31, 2003; and

THAT the camping rates for 2003 be increased by \$1.00 per site for a family of four (2 adults, and 2 children under the age of 16), as set out on the attached schedule of camping fees; and

THAT any additional campers on the same site pay a fee of \$3.00 per adult and \$1.50 per child per night; and further

THAT Bylaw Number 65-99 authorizing the agreement between Quadson Developments and the City be hereby repealed.

**Contract for Harbourfront Parking Lot Attendant**

**11.Moved by C. Wasacase, Seconded by T. Szajewski & Carried:-**

THAT the Council of the City of Kenora approve the revised contract agreement between the City of Kenora and Allen Tucker (the Contractor) to operate and supervise the Harbourfront Parking Lot for the period of one (1) year commencing on January 01, 2003, and further

THAT the Contractor be paid an annual fee in the amount of \$31,930 payable on bi-weekly basis.

**Councillor McMillan requested that the Rules of Order be Suspended in order to introduce the following item:**

**Attendance of Mayor Canfield at Ontario Forest Ind. Annual Meeting**

**11a Moved by R. McMillan, Seconded by T. Szajewski & Carried:-**

THAT authorization be hereby for Mayor David Canfield to attend the Annual Meeting and Reception of the Ontario Forest Industries Association taking place February 12, 2003 in Toronto; and further

THAT all eligible expenses and per diems be paid in accordance with Council's Conference/Per Diem Policy.

**Terms of Reference – Landfill Liaison Committee**

**12. Moved by R. Lunny, Seconded by R. McMillan & Carried:-**

THAT the revised Terms of Reference appended hereto for the Landfill Liaison Committee be hereby adopted and come into affect on the final passing thereof.

**Approval for "Give-away-Days"**

**13.Moved by T. Szajewski, Seconded by C. Wasacase & Carried:-**

THAT the following Saturdays be designated as "Give-Away-Days" in and for the City of Kenora for the year 2003:

**Saturday April 19<sup>th</sup>**  
**Saturday June 21<sup>st</sup>.**  
**Saturday August 16<sup>th</sup>**  
**Saturday September 20<sup>th</sup>**

**Authorization to submit GeoSmart Application**

**14.Moved by R. McMillan, Seconded by T. Szajewski & Carried:-**

THAT the Council of the City of Kenora hereby endorse the filing of the GeoSmart application appended hereto; and further

THAT the GIS Enhancement Project, having a total cost of \$1 million be accepted subject to being granted 50% funding approval from the Province of Ontario.

**Municipal Boundary Expansion**

**15.Moved by C. Wasacase, Seconded by R. McMillan & Carried:-**

WHEREAS Lake of the Woods represents one of the most vital and important natural resources for the area residents and visitors of the three municipalities of Kenora, Sioux Narrows-Nestor Falls, the Township of Lake of the Woods as well as the surrounding Unincorporated Areas;

NOW THEREFORE BE IT RESOLVED THAT the Council of the City of Kenora hereby investigate the feasibility of municipal boundary expansion for purposes of developing environmental, conservation, and development controls on Lake of the Woods.

**Lease for 104 Government Road**

**16.Moved by R. Lunny, Seconded by R. McMillan & Carried:-**

THAT the Council of the City of Kenora give three readings to a by-law to authorize an agreement with Channel Technical Services to lease 104 Government Road from February 1 to March 15, 2003, based on the following conditions:-

1. that Channel provide building and liability insurance as specified by the City;
2. that Channel be responsible for all associated costs with respect to the use of the building, i.e. heat, utilities, etc;
3. that Channel not undertake any renovations to the building until after March 15, 2003.

**Councillor Lunny requested that the Rules of Order be Suspended in order to introduce the following item:**

**Appointment of Member on KMTS Commission**

**16a Moved by R. Lunny, Seconded by R. McMillan & Carried:-**

THAT the Council of the City of Kenora hereby appoints Wade Robertson to serve on the Kenora Municipal Telephone Commission as representative of the KMTS customer base, with a term to expire November 30, 2003.

**Proclamation – "Heart & Stroke Month"**

**17.Moved by R. Lunny, Seconded by R. McMillan & Carried:-**

THAT the Mayor be and is hereby authorized to proclaim the month of February, 2003 as "Heart and Stroke Month" in and for the City of Kenora.

**Pre-design – Public Works Yard**

**18. Moved by R. Lunny, Seconded by R. McMillan & Carried:-**

THAT the Council of the City of Kenora accept the proposal of UMA Engineering Ltd. for Pre-design services for the Public Works Yard for an upset limit of \$75,000.00.

**Plants and Parks Maintenance Contract**

**19. Moved by T. Szajewski, Seconded by R. McMillan & Carried:-**

THAT Council accept the tender bid from Debbie's Greenhouse and Garden Center for the supply of plants and maintenance for the Harbourfront and City gardens for a three (3) year term for a total price of \$124,000.00, plus GST.

**Washroom Maintenance Contract**

**20. Moved by C. Wasacase, Seconded by T. Szajewski & Carried:-**

THAT the Mayor and Council accept the tender bid from MTO Enterprises for Washroom Maintenance at the City Beaches and Ball fields for a three (3) year term, for a total cost of \$65,782.06 plus GST.

**Designs Services – Wellness Centre**

**21. Moved by T. Szajewski, Seconded by C. Wasacase & Carried:-**

THAT the Council of the City of Kenora receive the following proposals from qualified Architectural/Engineering Consulting firms for detailed design, tendering and contract administration services for the City of Kenora Wellness Centre Renovation/Expansion Project:-

|                     |                     |
|---------------------|---------------------|
| Kuch/Stevenson      | \$ 489,200          |
| GBR                 | \$ 455,000          |
| LM                  | Incomplete bid      |
| Number 10           | \$ 410,000          |
| Nelson Architecture | \$ 386,000          |
| Peterson Habib      | Incomplete bid; and |

THAT the proposal from Nelson Architecture meets all provisions set out in the terms of reference; and further

THAT tender from Nelson Architecture in the amount of \$386,000 be hereby accepted.

**By-laws – First & Second Reading**

**22. Moved by R. Lunny, Seconded by R. McMillan & Carried:-**

**THAT** the following **By-laws** be read a **FIRST & SECOND** Time:~

- #11-2003** – to confirm the proceedings of Council at its January 21 Committee;
- #12-2003** - to amend Traffic By-law #127-2001 (no parking areas);
- #13-2003** - to execute a Letter of Understanding with CUPE Local 191;
- #14-2003** - to establish reasonable minimum procedures for the giving of Notice;
- #15-2003** - to appoint Deputy Division Registrars;

- #16-2003** - to assume, stop up, close and sell that part of the road allowance in front of Parcel 26087, Township of Jaffray, now the City of Kenora, in the District of Kenora, designated as Part 1 on Plan 23R-10733;
- #17-2003** - to authorize the execution of a contract with Over Drive Design Labs;
- #18-2003** - to authorize the execution of a contract with Nelson Architecture;
- #19-2003** - to authorize the execution of a contract with Allan Tucker;
- #20-2003** - to authorize the execution of a lease with Channel Technical Services;
- #21-2003** - to authorize the execution of a contract with Debbie's Greenhouse & Garden Centre;
- #22-2003** - to authorize the execution of a contract with MTO Enterprises;
- #23-2003** - to authorize the execution of a contract with UMA Engineering Ltd.;
- #24-2003** - to authorize the execution of a contract with Quadson Developments;
- #25-2003** - to authorize a letter of agreement with N. Ewen (Monitor/Clerk);
- #26-2003** - to authorize a letter of agreement with M. Slobozian (Monitor/Clerk);
- #27-2003** - to authorize a letter of agreement with J. Keller (Monitor/Clerk);
- #28-2003** - to authorize a letter of agreement with V. Harrison (Monitor/Clerk).

### **By-laws – Third & Final Reading**

#### **23. Moved by R. Lunny, Seconded by R. McMillan & Carried:-**

**THAT** the following **By-laws** be now approved in their present form and be presented for **THIRD AND FINAL** Reading:-

- #11-2003** - to confirm the proceedings of Council at its January 21 Committee;
- #12-2003** - to amend Traffic By-law #127-2001 (no parking areas);
- #13-2003** - to execute a Letter of Understanding with CUPE Local 191;
- #14-2003** - to establish reasonable minimum procedures for the giving of Notice;
- #15-2003** - to appoint Deputy Division Registrars;
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- #23-2003** - to authorize the execution of a contract with UMA Engineering Ltd.;
- #24-2003** - to authorize the execution of a contract with Quadson Developments;
- #25-2003** - to authorize a letter of agreement with N. Ewen (Monitor/Clerk);

**#26-2003** - to authorize a letter of agreement with M. Slobozian (Monitor/Clerk);

**#27-2003** - to authorize a letter of agreement with J. Keller (Monitor/Clerk);

**#28-2003** - to authorize a letter of agreement with V. Harrison (Monitor/Clerk).

**Adjournment**

**24.Moved by R. Lunny, Seconded by R. McMillan & Carried:-**

**THAT** this meeting be now declared closed at 5:56 p.m.

***THE CORPORATION OF THE CITY OF KENORA:***

**CONFIRMED AS WRITTEN THIS .....DAY OF**

**.....2003**

.....  
**MAYOR**

.....  
**CITY CLERK**